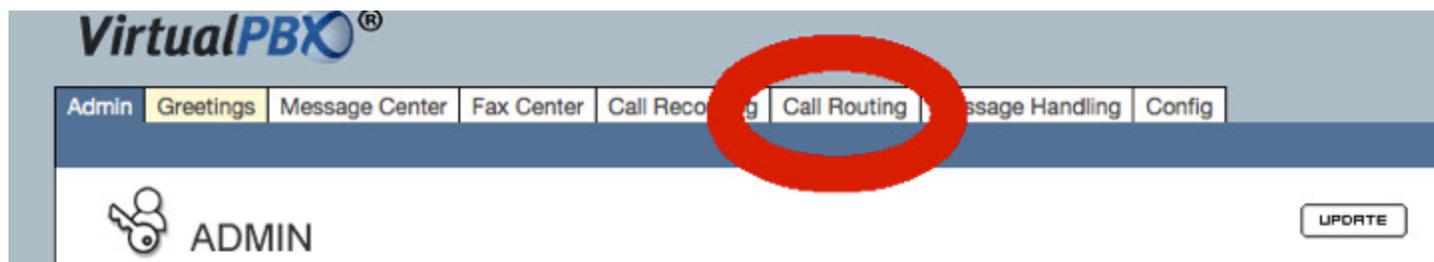




Contact Number Guide

Thank you for signing up for VirtualPBX service. There are a few ways VirtualPBX can get ahold of you when a call comes into the service. You will need to be logged into your extension on the VirtualPBX system. Once logged in, please proceed to the Call Routing tab.



Next Click on the Add Contact Number button

Basic Configuration

[Advanced Configuration](#)

Contact Phone Numbers



Number/Label	Default	Exclude
Add Contact Number		

There are two different types of contact methods that VirtualPBX can use to contact you:

Use a VoIP Phone:

SIP Address: This field is for most of the other VoIP services that are out there today that provide a SIP URI to contact your VoIP service. A SIP URI is like an email address for your VoIP phone service. It takes the following form: SIPURI@voipservice.com

Existing VoIP Phone: Selecting this will enable a pull down menu of existing VoIP phones on your VirtualPBX system including Softphones.

NOTE: Once again, a SIP URI looks like an email address, so we need the user to the left of the @ sign, as well as the domain of the VoIP service to the right of the @ sign.

Standard Phone Numbers:

US/Canada: This is a normal 10-digit phone number, such as your cell phone, home phone, phone line to the phone on your desk, etc.

International: VirtualPBX can also dial out to an international phone number to find you. However, you will not successfully be able to add a phone number here until international outbound dialing has been turned on for your system. Please consult your system administrator or contact VirtualPBX Support for more information.