



Supplemental Credit Card Authorization

In an effort to prevent credit card fraud, VirtualPBX requires the following form to be completed. All information entered will be kept strictly confidential within VirtualPBX. You have received this form for the following reason:

- Current credit card on file for your new account was declined
- Activating higher-end auto-purchase amounts
- Enabling International forwarding on your account
- New account activation from an IP address outside of the United States
- Raising the transactions or amount limit per month for your account
- Inaccurate billing information
- Other: _____

Instructions:

1. Please enter the following information EXACTLY as it appears on your credit card statement.
2. Make a copy of the front and back of your credit card and your driver's license or passport for page 2.
3. Fax both pages to 888-825-0800 or 408-971-1050 to the attention of Billing.
4. VirtualPBX will process this form and the above action upon satisfactory review of the information provided on this form. **NOTE:** Please do NOT email this form.

Name on Credit Card (exactly as printed): _____

Billing Address for Credit Card (Street, Apt #): _____

City: _____ State: _____ Zipcode: _____

Card Number: _____ Expires: _____ CCV: _____

Authorization: By signing below, I acknowledge that I have read and agree to the terms and conditions set forth in the Service Agreement on the VirtualPBX website, www.virtualpbx.com/agreement. I warrant that I have valid authority to act for the company or I am individually responsible for this account. I understand it is my sole responsibility to monitor the activity on my credit card and further agree that, in the event of a dispute, I will resolve the matter directly with VirtualPBX.

Your Name: _____ VirtualPBX Phone Number: _____

Company Name: _____ Today's Date: _____

Signature: _____ Your Job Title: _____

Please make a copy of your credit card in the spaces below, ensuring the credit card number and name are plainly visible. Illegible images will not be accepted. Accepted credit cards are Visa, Mastercard, and American Express.

NOTE: Credit card number below must match the credit card number on your VirtualPBX account.

Front of Your Credit Card

Back of Your Credit Card

Print Last 4 Digits of Credit Card: _____

Print CCV Code: _____

NOTE: For Visa and Mastercard, the CCV number is the 3-digit code that appears on the back of your card. For American Express, the CCV number is the 4-digit code appearing on the front of your card.

Front of Driver's License or Photo Page of Passport