

Supplemental Credit Card Authorization Form

In an effort to prevent credit card fraud, VirtualPBX requires the following form to be completed. All information entered on this form will be kept strictly confidential within VirtualPBX. You have received this form for the following reason:

- Current credit card on file for your new account was declined
- Activating higher-end auto-purchase amounts
- Enabling International forwarding on your account
- New account activation from an IP address outside of the United States
- Raising the transactions or amount limit per month for your account
- Inaccurate billing information
- Other: _____

Instructions:

1. Please enter the following information EXACTLY as it appears on your credit card statement.
2. Make a copy of the front and back of your credit card and your driver's license or passport for page 2.
3. Fax both pages to 888-825-0800 or 408-971-1050 to the attention of Billing.
4. VirtualPBX will process this form and the above action upon satisfactory review of the information provided on this form.

NOTE: Please do NOT email this form.

Name on Credit Card: *(Exactly as printed)*

Billing Address for Credit Card: *(Street, Apt #)*

City, State, Zip Code for Credit Card:

Credit Card Number:

Expiration Date: **CVV:**

Authorization: By signing below, I acknowledge that I have read and agree to the terms and conditions set forth in the Service Agreement on the VirtualPBX web site, www.virtualpbx.com/agreement. I warrant that I have valid authority to act for the company or I am individually responsible for this account. I understand it is my sole responsibility to monitor the activity on my credit card and further agree that, in the event of a dispute, I will resolve the matter directly with VirtualPBX.

Company Name

Signature

Printed Name

VirtualPBX Phone Number

Today's Date

Title

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Please make a copy of your credit card in the spaces below. Please ensure the credit card number and name are plainly visible. **Illegible images will not be accepted.** Accepted credit cards are Visa, Mastercard, and American Express.

NOTE: Credit card number below must match the credit card number on your VirtualPBX account.

Front of your credit card

Back of your credit card

Print last 4 digits of credit card:

Print CVV Code:

NOTE: For Visa and Mastercard, the CVV number is the 3-digit code that appears on the back of your card. For American Express, the CVV number is the 4-digit code appearing on the front of your card.

Please copy your driver's license or passport into the space below:

Driver's License or Passport